

'Working together so all may flourish'



Heytesbury Church of England Aided Primary School Greenlands, Heytesbury, Warminster, Wiltshire BA12 OEA Telephone: 01985 840429 / e-mail <u>admin@heytesbury.wilts.sch.uk</u> Head Teacher: Mrs Carole Godfrey Executive Head: Stuart Porter

June 2020

Dear Applicant,

Thank you for your interest in our current TA/HLTA vacancy.

Heytesbury Primary School is a small, friendly village school with extensive grounds, set in the picturesque village of Heytesbury. We welcome children from around the Upper Wylye villages, Warminster and beyond.

Our dedicated team of staff and academy councillors are committed to providing the very best education and provision for every child in our care – we are driven by our mission statement:-*'Working together so all may flourish''*

We joined the Acorn Education Trust in March 2017 which helps to ensure excellent support at all levels, as well as challenge for both pupils and staff.

Your Application

Having read the job description and job specification, we hope you feel as excited about the potential this role has to offer as we are. The person we are looking for will have a natural rapport with children and adults from all aspects of school life; they will be organized and conscientious; keen to learn for their own professional development; be a talented communicator and above all, be someone who will fit into our dedicated and supportive staff team. If you feel you have the drive, ambition and attributes to fulfil this role, we would love to hear from you.

To apply, please complete and return the application form **including a letter of application** – the latter should outline your experience of working with children, why you feel you are suitable for the post and what you believe you will bring to the 'Heytesbury Team'. The closing date for applications is noon on Friday, 17th July.

We would normally encourage prospective candidates to visit our school to experience our friendly community first- hand, but are unable to do this during the current pandemic measures. However, if you would like an informal discussion please contact the school office on 01985 212304 or fb@heytesbury.wilts.sch.uk. Our website is an excellent source of information about our school- please have a look at it. Details of the vacancy can be found in the vacancies tab, where you can also download an application form to apply.

The school is committed to safeguarding and promoting the welfare of children and young people, and, expects all staff and volunteers to share this commitment. An Enhanced Disclosure and Barring Service Certificate is required for this post prior to commencement.

We look forward to hearing from you.

Yours faithfully,

C. Goolfrey

Mrs Carole Godfrey, Head Teacher