



HEYTESBURY CE PRIMARY SCHOOL NEWSLETTER 2019



Dear Parents,

Welcome back to a new academic year.

As you know, Miss Legg became Mrs Stevens during the holidays. She and Mr Stevens had a wonderful surprise when they walked out of the church and saw the children's guard of honour – there was actually a tear or two. The children were then invited back to the wedding marquee where they had a great time. Thank you very much for your support with this surprise.



We are keen to set up a 'Reading Buddy Partnership' – an adult is paired with a child and comes into school to hear that child read at least twice a week. We would like this buddy programme to run 8.45 – 9.00 each morning. If you would like to come into school as you drop your child off, at least twice a week, then work with a child on their reading, please let us know. Training will be given.

Mrs Stevens would like to re-commence School Council and so has asked children in Years 2 – 6 who would like to be on the School Council to write a letter of application to her by next Friday, explaining why they should be a school councillor. The letter should be well presented and well written. The children may then be invited to a short interview with her to help with the selection process.

During our training day on Monday, we reviewed our Safeguarding Policy – this is now on our website.

At the end of the newsletter, you will see our school 'Arrival and End of Day Procedures' – do have a read of this too as a couple of things may have changed. Just a reminder that all children should be in class, ready to learn by 9.00, when the register is taken. Anyone who arrives after this time is marked as 'late'.

Congratulations to Mrs O'Neill and Mrs Vincent who passed their NVQ level 3 Teaching Assistant qualification.

David McGirr will be coming to school on **Tuesday 10th September** to take individual and family photographs. If you would like your pre-school child to have their photo taken with a child in school, please come to the hall at 9.00.

Have a good weekend.

Mrs Godfrey & Team

Our School Vision Vessel



This week in worship, we have been re-visiting our vision vessel – reminding ourselves what a vision is, what a vessel is and how the children, staff, governors and parents all helped us to choose our vision vessel of a rocket and why we all chose that.

We began to revisit what different parts of the vision vessel represented and why, focussing this week on the rocket itself, the passengers and space.

Thank you to Mr Hartshorn who has attached our vision vessel painting to the wall by the school office.

THIS WEEKS ACHIEVEMENTS

EMERALD

Maya

RUBY

Alexia

DIAMOND

Annie

Evie

SAPPHIRE

Sebastian

DIAMOND = SOLVING PROBLEMS

SAPPHIRE = KEEPING FOCUS MONSTER DISTRACTION

EMERALD = RESILIENCE/PERSEVERANCE

RUBY = SUPPORTING OTHERS

SCHOOL DIARY — TERM 1

September 10th – School Photos

September 11th – Tennis club begins

October 1st – HEFA AGM & election of committee 7.00pm

October 11th – second instalment for PGL due (this is live on Wisepay)



JEMIMA P

Heytesbury Education Fundraising Association (HEFA)

All parents and grandparents are automatically members of this group which organises various events over the year, both for social and fundraising purposes. As well as subsidising school trips and our upcoming Y4/5/6 residential visit, HEFA is currently saving for school reading books. To be successful, and to share the workload, the group needs as many people as possible to help out, by either sitting on the committee, or by attending the planning meetings and helping out at events.

The AGM is on Tuesday, 1st October. 7.00. There are some vacancies on our committee. If you could fulfil one of the roles, please complete and return the slip by **Friday, 20th September.** Thank you.

We are a 'nut-free' school

A reminder that we are a nut free school for we have two children in the school who have severe nut allergies – not



only can they re-act to eating nuts, but if they touch something where nuts have been or if they touch someone's hands, if that person has been handling/eating nuts. In lunchboxes, the children can not have peanut butter or nutella sandwiches; any nutella type bars/treats; cereal bars or pesto pasta (pine nuts).

We also request that cakes donated for any event do not contain nuts or are not decorated with nuts. We thank you for your support with this.



Learning Corner

Badgers:

We have spent time revisiting our vision vessel meaning as well as our school rules – this has included continuing our review of the school reward systems.

In English, we have begun to consider how stories show character, both through the text and through the pictures – we are particularly analysing ‘Voices on the Park’ by Anthony Browne.

Foxes:

Welcome back to Foxes! This week our new year 3s have been extremely helpful showing year around the classroom.

The children have discussed what they want to achieve by the end of the year and written this on stars. These stars will be displayed in the classroom as our targets for this year. In co-ordination with our vision vessel learning, we have also thought about what things might get in our way of our learning and how we are going to overcome them - these we have written on asteroids.

Otters:

The new EYFS children have made a great start to school and are learning how to write their names. Year 1 have been learning about capital letters for names. We have also talked about our classroom rules.

Heytesbury Education Fundraising Group (HEFA)

Vacant Committee Positions: Chair, Vice – chair, Secretary, Hedgehogs Parent Representative.

Please complete and return the slip below to the school office:

I _____ would like to stand for the position of _____.

Signed

Date

Supported by: (a current parent) _____ Date



Procedures for the start and end of the School Day



Arrival

The school day begins at 9.00am though the doors open at 8.45am. The school is not responsible for the children until they come into the school building at 8.45am.

Parents of children in years 1 – 6 should say goodbye at the gate/door so that children enter the school's main front door independently.

Parents of children in FS2, may come into Otters' cloakroom area or classroom during term 1; from term 2 onwards, please say goodbye at the gate by Otters' outside area.

We would kindly ask that parents do not come into the school in the mornings, except when going to the main school office.

End of Day

The school day ends at 3.15.

Children in Otters class can be collected from gate at the outside play area.

Foxes and Badgers can be collected from 'Isobel's Garden' by the front entrance.

Each September, parents will be asked to inform us of who is collecting their child. We will not release a child to anyone not on the list, unless we have received a message from the parent.

After School Clubs

Only children who have signed up to, and have gained a place, in a particular club may attend. We are unable to take responsibility for a sibling of a child who is attending a club.

School Toilets

These are for use during school hours and for children attending after school clubs. Unfortunately, for reasons of health and safety, we are unable to allow children or adults to come back into the building after school to use the toilets.

Contact Information

Parents must provide the school with a record of their contact details:

- Name/s
- Address/es
- Telephone numbers – mobile, home, work

- Parents must also provide the school with the contact details of two other relative/carers who can be called when the parent/carer cannot be contacted or in the event of an emergency.

The school aims to keep this record up to date by asking parents to review their data collection sheets each October and by reminding parents in newsletters of the need to notify the school of any changes.

When a child has not been collected as expected by parents* at the end of the school day or after a club.

School staff will care for a child who has not been collected until:

- he/she is reunited with a parent or other nominated responsible adult, or
- advice is sought from Multi Agency Safeguarding Team (MASH) and/or the Emergency Duty Service re next steps.

If a child is not collected by a parent or carer, this will be brought to the attention of the Headteacher/ Designated Safeguarding Lead or Deputy Designated Safeguarding Lead (DSL).

The DSL will make sure every effort is made to contact the parent or carer or named alternative carer as per the child's school records for up to 30 minutes from the end of the school day.

If we are unable to make contact with anyone on the child's contact list, the following procedure will commence:

- If the child is known to children's social care, the DSL will contact the child's allocated social worker or the Emergency Duty Service (EDS) if it is out of normal office hours.
- If the child is not known to social care, the DSL will consult with MASH or the EDS for advice.
- The school will provide MASH/EDS with the following information about:
the child:
 - Name(s), date of birth and address
 - Gender, ethnicity, religion, language spoken
 - Any additional needs – dietary, SEN, behavioural difficulties, medical
 - Any current or previous child protection concerns
 - Any previous significant or pattern of incidents of not being collected from school

The parent (and alternative carers):

- Name/s
- Address/es
- Telephone numbers – mobile, home, work

The DSL will record and review any incident when a child is not picked up by parents or picked up late (when no reasonable explanation is given) as part of the school safeguarding and child protection processes.

Social Care/ Police Procedure

EDS or MASH will advise the DSL of the next steps. This may include carrying out appropriate checks with partner agencies such as the Police and make further attempts to contact the parent/carer.

If a member of staff thinks a child is at risk of significant harm, is injured, or abandoned, they will contact

- the Multi-Agency Safeguarding Hub (MASH) on **0300 4560108**
 - 8.45am-5pm, Monday-Thursday and
 - 8.45am-4pm Friday
- out of hours Emergency Duty Service (EDS) on **0845 6070 888**
or
- if there is immediate danger, phone the police or emergency services on **999**.