

## **Members and Committee meeting of the Heytesbury Education Fundraising Association**

Tuesday 29<sup>th</sup> January 7.30pm at The Red Lion, Heytesbury

**Present:** Simone Bennett (Chair), Katie Elliot (Treasurer), Sally Lock (Vice Chair), Carole Godfrey (Head teacher), Niki Gerring (Secretary), Nettie Pulertaft (Hedgehogs rep).

Jane Parks, Paula Bligdon, Sarah Hartshorn, Tom Hartshorn, Angela Few, Helen Rickard, Leila Gould, Camilla Brewer, Rachel Hill, Anna Walker, Verity Eastman. (Members)

**Apologies:** Laura O'Neil, Marie Pettinger, Sarah Wright

- 1) Simone (chair) welcomed all those in attendance and explained the new set up of the HEFA. Essentially there is a committee of office holders, and all hedgehogs and school parents, grandparents etc are able to join as members and vote on matters at meetings. A new constitution has been adopted, insurance taken out for the new association. It was agreed that to avoid a potential deadlock situation between the 6 committee members, when voting, that it would be beneficial to have 1 more committee member. Leila and Helen were nominated. After a vote, Helen was appointed as the final committee member.
- 2) Disco – Friday 22<sup>nd</sup> March  
Nettie has kindly offered to run the disco (music and lights). Children are to provide Nettie with a list of their favourite songs in the week before the disco. There was a discussion over the spitting of age groups. Although this had already been discussed and agreed at the previous committee meeting, Simone had heard from numerous parents that splitting the age groups between hedgehogs and the whole school would be very difficult, and that in many cases, families would not attend if it was not held for all age groups together. Mrs Godfrey and Niki Gerring felt that the older children were not in favour of having the whole disco with hedgehogs as they like the opportunity to have a “grown up” party.

A compromise was reached where it was agreed that the disco will start at 5pm. The first hour will be mainly for younger children (hedgehogs/ reception), but if parents need to bring older children at this time it will be acceptable. At 6pm hot dogs will be served and any older children will arrive. The “older” slot will be run from 6 – 7pm, but if parents need to stay on with younger ones because they are helping, or have siblings, then this is fine too. Entrance to the disco will be £2, to include hot dog and a drink. Bring a little extra money for glitter tattoos.

A spreadsheet will go up outside school for parents to sign up to volunteer. – **Action SH**  
A poster/ flyer will need to be drawn up and Nettie said that her husband Robert would be able to print out.

**Action CB**

New stencils and glitter needed to be purchased.

**Action KE**

### 3) Cake sales

3 cake sales will be held over the coming months. Please can all bakers be very careful not to use nuts when baking.

Friday 8<sup>th</sup> Feb – Hedgehogs cake sale (after school)

Friday 29<sup>th</sup> March – Otters cake sale

Friday 17<sup>th</sup> May – Foxes cake sale

Badgers parents will be asked to bake for the summer fair on 29<sup>th</sup> June.

During the summer term, weather dependent, there will be ice cream sales on Friday afternoons.

### 4) Summer Fair

The summer fair preparations are now under way and it will be held on the school playing field on Sat 29<sup>th</sup> June from 10am – 2pm.

It will be all outside.

There will be a mix of stall holders who will pay for the space (£20 per gazebo, or £10 per table), and school run stalls and activities. Suggestions were: Fancy dress competition, tug of war, Morris dancers, assault course, welly wanging, hot dogs/ bbq, Pimms/ beer tent (will need Leila's licence), splat the rat, stocks, hook a duck, plant sale with the produce from the gardening club. Pony rides (but need to look in to liability) NO DOGS!, Fire engines/ police.

A sub committee was formed to deal with the organisation of the fair. The sub committee comprises of :

Tom H, Anna W, Angela, Simone, Sally, Camilla, Rachel, Jane P. **Action sub committee arrange meeting and then report back to the main members meeting.**

### 5) Other fundraising

**Pancake breakfast –Tuesday 5<sup>th</sup> March** Anna has offered to run this event in the same format as previous years. She will need some helpers please. £2 per child, pancake and juice. Open to Hedgehogs but parents must stay.

**Mufti – Day 4<sup>th</sup> April** – Easter themed if the children wish. Bring a cuddly toy in to donate to a stall at the fair.

**Duck race – Saturday 20<sup>th</sup> April.** The school have run refreshments stall at the end of the race for the last 3 years (hot dogs, soup, crisps and juice). It was agreed that we would do the same again. Niki is happy to take the lead on this. **Action NG**

**Beetle drive** – The last beetle drive run by the staff was very enjoyable so it was suggested that we do the same again. Mrs G will speak to the staff to check availability, but provisionally booked for **Friday 10<sup>th</sup> May**.

**Quiz night** – There will be a quiz held in the Red Lion on **Sunday 2<sup>nd</sup> June**. The pub run the quiz, anyone can enter a team. The school should aim to get at least a few teams together. The HEFA donates a raffle prize (or 2). All money received from teams entering goes to the school. It was successful for Hedgehogs.

Other suggestions which may need further discussion at another meeting were: Auction and Curry night (in the school, perhaps in the autumn. Plan this in the summer term), Nettie will open the sponsored toddle to the school (all proceeds of this event go to Hedgehogs), Kate E offered to run a “Spudtastic” lunch event on a Saturday. Village rounders, sponsored events.

#### **6) Focus of current fundraising**

At present £1500 has been paid out from the HSPA towards new books. Mrs Godfrey confirmed that probably another £2000 would be required to complete the project. It was agreed that fundraising for reading books would be a long term target for £2000 does not actually buy that many books.

In addition the school are also in need of a label printer which would cost approx. £90 and 2x visualisers which would cost approx. £400 each. Plus ongoing garden maintenance cost and school trips, etc, we will need to be aiming to raise over £3000.

Meeting closed 9.30pm