

# **Annual General Meeting of the Heytesbury Education Fundraising Association**

Tuesday 1<sup>st</sup> October 2019 – at Heytesbury school

**Present:** Simone Bennett , Katie Elliot, Carole Godfrey (Head teacher), Niki Gerring, Kit Pottow(Hedgehogs rep).

Sarah Hartshorn, Tom Hartshorn, , Helen Rickard, Camilla Brewer, Jane Case, Laura O'Neill, Sarah Crabtree, Kim Page

- 1) Simone (chair) welcomed everyone to the meeting and thanked them for attending. She handed out a copy of her Chairman's report – see attached copy of Simone's report on the year Sept 2018 – Sept 2019. She thanked all those who had worked hard last year for their support and efforts.
- 2) Katie Elliot (Treasurer) ran through her report – see attached treasurer's report. She explained how the money had been allocated to various pots (eg a pot per class and one for Hedgehogs, reflecting the number of children per class). She discussed a mystery HSPA account held with HSBC containing £26.41. Katie is unable to access this money as she is not a signatory and we are not sure who is the signatory. There is a possibility it is Mandy O'Driscoll and Camilla Brewer offered to ask Mandy about this. There was also a discussion on how the money (£3882.94) should be spent. Mrs Godfrey confirmed that they would be buying guided reading books. Katie also suggested that Mrs Godfrey should look in to the cost of training up a member of staff to drive the Acorn mini bus so that this could be used for sporting events.
- 3) The existing committee then dissolved and there was an election of new committee members
  - Chairman – Simone was the only person to stand for this role. Seconded by Camilla Brewer.
  - Treasurer – Katie was happy to continue in this role and there were no other candidates. Seconded by Kit Pottow.
  - Secretary – Niki had decided to step down. Helen Rickard was nominated by Simone and seconded by Sarah Hartshorn.
  - Vice Chairman – Mrs Godfrey thought it would be useful to have 2 Vice Chairs to help spread the load of work. Sarah Hartshorn and Jane Case were nominated by Mrs Godfrey and seconded by Niki Gerring.
  - Hedgehogs representatives – Sarah Crabtree and Kim Page were nominated by Simone Bennett and Seconded by Helen Rickard.

All other member are invited to all meetings, and encouraged to help at events.

- 4) The following future events were planned:

Saturday 14<sup>th</sup> December 11am – 2pm Christmas Fair. To be held in Heytesbury School.

Cake Sales per class – Hedgehogs – Friday 8<sup>th</sup> November

Otters – January 10<sup>th</sup>

Foxes – March 13<sup>th</sup>

Badgers – 24<sup>th</sup> April

School Disco – 6<sup>th</sup> December 5pm – 7pm. £2 entry to include a hotdog and drink.

Tuesday 22<sup>nd</sup> October - come to school dressed in pyjamas – bring a bottle for the bottle stall at the Xmas Fair (alcohol, bubble bath, shampoo, lemonade).

Friday 29<sup>th</sup> November

The idea of a sponsored skip was put forward. Perhaps with the help of a fitness instructor – Kit would speak to a parent in Hedgehogs.

Another pub quiz would be held in the Red Lion. A date would need to be found.

Next meeting: Tuesday, 15<sup>th</sup> October 3.20 – school hall. To make plans for the Christmas Bazaar