

Heytesbury CofE Primary School: Remote Education

Provision: Information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the first days, teachers will give instructions and set work through our school's communications system/online platform. We will email parents with an outline of what is expected. We will upload work to the school website – each child has his/her own log in.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We aim to teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, if a sensitive topic is being taught in a lesson, we will wait until the child returns to continue teaching it. PE and other practical subjects like Science, Art and DT will need to be adapted to allow delivery to be successful.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary school-aged pupils	<p>We will set work as detailed below</p> <ul style="list-style-type: none">• KS1: 3 hours a day on average across the cohort, with less for younger children• KS2: 4 hours a day <p>This will be delivered through both recorded or live direct teaching time as well as through follow up activities for completion on the school website.</p>
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Accessing remote education

How will my child access any online remote education you are providing?

Pupils will be set tasks, which will be uploaded onto our school website.

Pupils will also need access to Microsoft Teams – an invitation to any TEAMS meetings will be sent to the child's school email address.

Several online platforms will supplement this, for example, Rising Stars maths, Mathletics, Spelling Frame, Oak Academy, White Rose clips, BBC learning clips.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

We will endeavour to provide access to pupils who have none; this may take a few days to organise so if waiting, please let your child's teacher know you need paper resources.

The school will utilise the support available through the DfE's 'Get help with technology during coronavirus (COVID-19)' scheme. Under the scheme, the school can order laptops, tablets and 4G wireless routers to support the following groups of pupils if they do not have access to a digital device or the internet through other means:

Before distributing devices, the school will ensure:

- The devices are set up to access remote education.
- Appropriate safeguarding controls and support are in place to help students and their families use the devices safely.

Please contact the Head Teacher if you do not have IT access for learning.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

What remote learning could include

Please note that we have a 'blended' approach to remote learning. This means that some lessons will be taught remotely through Teams and some lessons will be tasks set to be completed independently and submitted through the website. We have made this decision carefully to ensure pupils are not on a screen all day; this has been proven to be detrimental to their wellbeing.

Methods of teaching include:

- Directed remote teaching (live teaching on Teams)
- Teaching through recorded lessons eg Oak Academy
- Tasks set on the website to be completed independently

Learning to take place using, but not limited to:

- Teams

The teacher will offer:

- Directed teaching / live teaching
- Guidance (video to the class / year group)
- Assessment and monitoring opportunities
- Additional worksheets
- Telephone calls
- Email support

The teacher will oversee the setting of work and act as the link between home and school in the event of an isolated pupil being away from school (for example, isolating because of a family member). Please contact your child's teacher if you have any queries in the first instance.

How the remote live lesson will be organised

- They will receive a timetable for the day/week to show what is being delivered. This will be emailed to parents and placed on the children's website page.
- They will receive an invite via Teams to any live lessons – this will be sent to your child's school email address.
- Teachers will deliver some live content and set work to be completed
- Teachers will remain available for support through email and telephone.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We thank parents / carers in advance for supporting the school in ensuring your child behaves accordingly in remote learning.

During remote lessons, we ask that pupils will:

- Engage in the lesson
- Ask for clarification if unsure / or if the pace is too fast
- Complete set tasks in the lesson
- Complete set tasks beyond the lesson
- Ask for additional help / support beyond the lesson where needed

If a pupil behaves inappropriately during a lesson:

- Teachers will issue a warning for low level issues
- A microphone will be muted if inappropriate comments are made
- Students can be removed from the Teams
- Behaviour events will be noted.

Parents can support by:

- Contacting their child's teacher if work appears to have not been set, or the work is too much or too little, or if you have any queries.
- Providing a quiet place for their child to work
- Ensuring they have IT access – contact us if help needed, see above
- Encourage your child to engage with both live lessons and the tasks set
- Ensure they keep in touch with friends socially – via safe and appropriate means
- Keeping your child physically active if they are not in school – a Youtube workout, for example!

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

If a pupil does not attend a remote live lesson, teachers make a note of this.

Teachers will check on the engagement of the pupil during the live lesson so far as is possible. Pupils are expected to participate in the lesson and complete all tasks set by the teacher for the class around the lesson

The teacher will contact parents when we are concerned by non-attendance or non-completion of tasks.

How will you assess my child's work and progress?

Feed back can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Teachers will check work completed on the website – this could be via a quiz, a photo of a task via a Teams.

Through Microsoft Teams pupils are able to receive immediate feedback on their learning. Additional feedback may also be through your child's webpage on the school website.

Pupils' learning will be assessed when they arrive back in school after isolating/a closure. This takes many forms – from direct questions in the classroom, to a quiz, to a formal test. Our teachers have many strategies to work out how a child is progressing and what they needed to go back over with a teacher face to face.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

For SEND support, please contact our SENCO, Miss Graham – lg@heytesbury.wilts.sch.uk

Where the timetable permits, Teaching Assistants will support remotely a child with an EHCP plan and our most vulnerable SEN children. We will endeavour to check in with phone calls to support both children and parents. Work will be differentiated if necessary for lower ability pupils as necessary so it is achievable. If a pupil needs to have work adapted and cannot access it, please contact the class teacher.

Remote education for self-isolating pupils

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Where individual pupils need to self-isolate but the majority of their peer group remains in school, the remote education provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If a partial year group closure occurs or individuals isolate, we are currently developing plans to ensure they receive some live lessons. This is challenging and please be patient as we train teachers and ensure delivery to a class and to a group at home is safe and manageable.

There will always be tasks set on the school website in the first instance that pupils can complete, that will match the curriculum their peers in school are doing.

Keeping children safe and remote education

Our Child Protection and Safeguarding Policy has been updated during the national lockdown to include provisions for keeping students safe during the coronavirus pandemic – we will continue to follow these procedures for students who remain at home, where appropriate, until all students are able to return to school. Our teachers have been briefed about keeping students safe online.

We will continue to ensure that:

- The best interests of pupils always come first.
- If anyone in the school has a safeguarding concern about a child, they act immediately.
- A Designated Safeguarding Lead is always available

Staff and students will only communicate through the school website or through the school email system.

During remote teaching:

- Teachers will only use established and secure software
- Teachers will ensure that their live lessons are only accessible to students involved in the lesson, and that student identity is not shared with a wider audience.

Use of cameras during 'live' teaching

There are times when it may be beneficial for staff and students to be able to see each other during a 'live' lesson, although this is not always necessary. Where cameras are switched on, please help your child follow the below guidance:

- Pupils must be mindful of what they share of their surroundings when on camera. A plain or blurred background is ideal.
- Pupils must be properly dressed at all times for lessons and in an appropriate place e.g. at a table or desk.
- If at any point a teacher is concerned about inappropriate use of cameras during a lesson, or if students are not adhering to the agreed actions above, the teacher will speak to the Designated Safeguard Lead.

If you have any concerns about your child's safety during remote learning periods, please contact Mrs Carole Godfrey, Designated Safeguarding Lead or Mrs Caroline Bourne, Deputy Designated Safeguarding Lead.

This remote learning plan should be read in conjunction with the business continuity plan and the Acorn remote learning plan, both available on the school website